
Recruitment Consultant

Nicholas Associates Professional are search and selection recruitment specialising in the Finance, Construction, Engineering and Executive industries. NA Construction specialise in sourcing construction professionals for the Building, Civil Engineering and Residential sectors.

As part of the Nicholas Associates Group, we are a market leading partner of choice for talent management solutions. Our Group of companies are all specialists in their fields, supporting talent from Apprentice to Boardroom.

To align with our strategic plan for growth, we have a great opportunity for a Recruitment Consultant to join our Wolverhampton office, principally focused on recruitment within the Construction sector.

About the role

As a Recruitment Consultant, you will be responsible for business development, through targeted sales calls, business networking and client meetings. You will develop relationships with both candidates and clients and will always be prepared to go the extra mile to deliver a quality service that will give you credibility and enable you to be the best.

Main responsibilities include:

- Candidate attraction; recruiting, interviewing and assessing candidates to match with job roles.
- Business development with existing clients and identifying new opportunities.
- Customer service; delivering high levels of service to both our clients and candidates alike.
- Maintaining client and candidate records; adhering to quality procedures, legislation and ensuring a compliant service at all times.
- Working to sales targets and KPI's.

The successful candidate

Every colleague in our business is expected to live and breathe our four key values; having honesty & trust, treating everyone with respect, striving for excellence and being ethically minded.

In addition to this, you will have:

- Drive, determination and self-motivation.
- The ability to develop relationships and deliver high levels of customer service.
- Experience of negotiation and working in a sales environment.
- Excellent communication skills; both written and verbal, and be able to listen actively.
- Interpersonal skills and the ability to work as part of a team.

Benefits

In order to enable people to be their best and to support a great place to work, we will reward your hard work and achievements as your career with us grows:

- Competitive salary and annual bonus scheme.
- 31 days leave per year, with annual increases up to 39 days, plus a holiday purchase scheme.
- Your birthday off work, to celebrate, because you deserve it!
- A competitive pension scheme, retail discounts and wellbeing support.
- A clear path of development from induction through to career progression opportunities.
- Annual conference with awards ceremony, social events and CSR activities.

Contact

To find out more or to apply please send your CV to Danielle Hague, Internal Recruiter, at Danielle.hague@nicholasassociatesgroup.co.uk